

**Attachment**

**Suggested Template for Requesting Additional Time to  
Submit State Plan Modifications**

The Honorable Elaine L. Chao  
Secretary  
United States Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210-0002

Dear Secretary Chao:

I would like to take advantage of the option available to new governors as outlined in the U.S. Department of Labor, Employment and Training Administration's Training and Employment Guidance Letter (TEGL) No. 13-06, Change 1, to request an additional sixty days to submit a modification to the State's Strategic Plan for Title I of the Workforce Investment Act of 1998 (WIA) and the Wagner-Peyser Act ("the State Plan") for years three and four of the current five-year planning cycle. I understand that this option extends the deadline for submission from May 1, 2007, to June 30, 2007.

As a condition of exercising this option, I am requesting an extension of our current State Plan from June 30, 2007, to September 28, 2007. I understand that the approval of the extension of the current plan is conditional upon the submission of a modification to the State Plan by June 30, 2007.

Sincerely,

Governor

cc: ETA Regional Administrator